USATFN ASSOCIATION MEETING

SEPTEMBER 20, 2012

Roll Call:  7:10 p.m.


PRESIDENT REPORT:  Shane Cleveland

Shane introduced David Lopez, the newly appointed Treasurer of USATFN, and Annette Armijo, the newly appointed Secretary of USATFN.  Shane also introduced Javier Almadovar, who will be the lead for security for Nationals in December.

After excusing Laurie Sabik from the room, Shane opened discussion of adding an additional $500 pay per month to Laurie’s current salary for the months of July 2012 through January 2013, due to the increase work load associated with the Regional and National JO XC Meets in November and December.  Angie stated that policy states that the salary is doubled when there is any meet that is above the state level.  Angie moved to double Laurie’s current salary of $750 per month to $1500 per month for the months of July 2012 through January 2013.  Motion was seconded by Arlena.  Motion was voted on and passed.

MEETING MINUTES:  Minutes of the August 23, 2012 were read, with a motion being made to approve minutes by Angie, David Lopez seconded the motion.  Motion was voted on and passed.

TREASURER’S REPORT:  No report available

MEMBERSHIP REPORT:  Laurie had questions on the separate sanctions for the Regional meet, which involves Region 10 and Region 16.  Laurie and Shane reviewed flyer and changes.  Since there is no state meet this year, Masters and Open will be done at the Cougar Cross Country meet.

Laurie asked Arlena to reach out to the clubs that are looking to renew their memberships to do so in a timely manner.  Laurie and Arlena will work together with clubs and memberships.

COMMITTEE REPORTS:

Publicity:  Sumi Moots

Showed publications of local kids in track.  Stated that Youth Magazine will be doing articles on the National meet, and that ABQ Sports Magazine are possibly putting something out, as well and ABQ the Magazine.

Regarding Nationals, there is no word yet on whether the Governor will be attending.  Sumi wanted to know if the media/press will be limited to their access to the race/runners.  Their coverage will be unlimited.

Sumi posed the question as to whether the press kits will have the USATF and the local logo.  Did not need answer right away.

Youth – Arlena Dickerson

Asked Carl and Shane for flyers, both stated they have been sent.

Ribbons from USATF for meets are for places 1-6, clubs will have to supply places 7-10.

Officials– Paul Gooris

Recertification applications are coming soon.  He will send it to the current officials.  Application for Nationals meet is available on line at the official website.
LDR – No report available
Mens/Womens – No report available
Masters – No report available
Equipment – No report available
XC – roll to XC national meeting

OLD BUSINESS - None
NEW BUSINESS - None

Meeting adjourned at 7:43 pm

XC NATIONAL PLANNING MEETING

ACTION ASSIGNMENTS

Course – Chip Smith

Have ok on the flagging/taping for course. Shane is meeting with Preston Dennard from Mondo track to look at material to cover downhill area of course that is not grass or dirt. Visual of course maps was displayed. Course can be adjusted as needed. Discussion about keeping the different courses marked clearly for walk-through, maybe using signs and/or paint. Nationals is sending mile markers as well as 4 rolls of 150 ft snow fencing for finish line. We have to supply the K markers. 2k may have to adjust start line forward.

Security – Javier Almadovar

15-20 volunteer APD officers to help with race day, for parking and course security. Will also have 10 volunteer agents he works with out on course. Two have EMT certification and will ride in Medical carts. Working on security plan and will send out a copy to committee as well as Lionel Leach. Security will have their own channel on radio system. Javier will exchange numbers with medial lead, Paul Goodis. Will also have EMS unit number as well.

Shane stated that security will be needed for the night before race. Angie stated that there will be an RV parked out there for some people to stay in as well.

Medical – Paul Gooris

Showed where medical tent will be on visual map and said that he will have a small staff on hand for Friday's walk through. Paul reviewed the man power that he will have there on both days. They will have 3 gators, one that will “sweep” the course and the other two will be stationed along the course.

Medical tent will have, but not limited to albuterol, ice, bags, coolers, oxygen, tape, rehydration drinks, cots and training tables. Still looking at acquiring space blankets. They will have space heaters in tent. Jeff Jones stated that he would need a schematic of what the medical tent set-up is for the Fire Department.

There will be EMS/paramedic for general public as well. AFD will be on site to help deal with/coordinate transportation of non-athletic medical issues.

Program – Robin Johnston

Had various questions regarding layout of information. Presented a possible cover with roadrunner wearing a bib. Asked if local logo can be put on program since it is being sold. Angie will look into that with the t-shirt people.

How will ads from sponsors get to her to put into program? She will send ad size/specs to Angie. Sponsor company (Sports Marketing) will be acquiring sponsor for us, will see who will be responsible for this end of sponsorship.
**Equipment** – Shane Cleveland

Ahern rental has all kinds of large equipment, ops trailer for finish line, gators and golf carts as well. Maybe an elevated platform for starter and/or Action Sports?

Is lead vehicle gas or electric?

Golf carts – Dave Lopez  Discussion followed as to how many carts does USATF require/want. Angie read from contract, they want three, so we will have at least minimum requirement, if not more.

**Communications** – Ray Serna

Ray will run with this area

**USADA** – Ron and Liza Mascarenas

Will have the Bacas help in this area.

**Officials** – Tom Littleford

11 officials have applied, discussion followed regarding difference of a marshall, course umpire, and officials, and who has to be certified. Local high school XC coaches will be used for course marshalls. Course umpire must be certified. There are umpire cards available.

**Awards** – Anthony Flegg

Showed the medallions for the All-Americans. Said pottery will be done in the next 2-3 weeks. Idea of individual prize for the runners in the top three teams was decided against.

**Bibs** – Shane will ask at next phone call with National office if we can go with a front bib only, instead of a front and back bib.

**Convention Center** – Keith Jeneski and Anthony Flegg

Keith and Anthony will co-lead this area. Keith has a script from last year’s ceremonies. Angie will get a video for Keith to watch so he can “wrap his head around the concept”. Shane has assembled various parent volunteers who have been to at least one opening/closing ceremony to be on Convention Center team.

Opening ceremony – Stanley Howell can have two Native American dances ready for the pre- opening ceremony entertainment, to be performed by young athletes, dancers, at no charge. Anthony Flegg will still see about a possible Latino or Mariachi group to perform as well.

Keith and Anthony will work on framework for Convention Center committee and have a report by next meeting.

**Volunteers** – Angie Jepsen

Angie dispersed copies of a volunteer form that must be filled out and turned in by November 1 in order to volunteer. Discussion followed regarding what to give volunteers, t-shirts, sweatshirts, jackets, etc... Carl stated that people on course should all be dressed alike, but be able to be warm. Angie and Laurie will put head together and work this out.
Signage – Keith Jeneski

Has spreadsheet from National office for signage needs. Stublefield Printing is only company to respond back and is anxious to work with us. Can have quick turnaround. Can even rent A-frame sign holders if needed. ACVB will help sponsor some of the backdrop signage for convention center. Keith will get together needs and get quote for prices for our needs.

Hospitality – Annette Armijo

Will continue to get quotes for Friday, to try and bring down costs.

Regionals

Friday course walk is 2-4 pm

Saturday start 8 am, with no course walk available on Saturday morning.

Packet Pickup will be Friday 5-9 and Saturday at 7 am

Course maps will be on line and on a poster at hotel and course

Deadline for entries is Monday prior race, $15 a person

Wording of flyer will be combined, with only Region 10 teams able to register under Region 10 area, and Region 16 only available to sign up under Region 16 area. Discussion followed about COACHO.

Meeting adjourned at 10:15 p.m.