

USATF New Mexico By-Laws

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ARTICLE 1 NAME:

The name of this Association shall be Association of USA Track and Field New Mexico, Inc (USATFNM)

ARTICLE 2 DEFINITION:

The term "Track and Field" herein shall include cross country running, long distance running, track and field, and any other jurisdiction granted by U.S. Track and Field (USATF).

ARTICLE 3 PURPOSE:

The purpose of this Association is to act as the New Mexico area representative to USATF and in connection with that purpose:

- A. To encourage improve and promote the sport of Amateur track and field in the State of New Mexico as defined in the By-Laws of USATF.
- B. To protect and promote the mutual interests of its members.
- C. To institute, regulate, conduct and award amateur Track and Field Championships of the Association.

ARTICLE 4 AUTHORITY

The Association possess, through USATF, all authority of that body in the sport of Track and Field. The Association shall be autonomous in the administration of Track and Field, and to that

end shall exercise independent jurisdiction, supervision and control over the administration, eligibility, sanctioning authority, representation and rules of competition for the sport of Track and Field in the area of New Mexico as defined by USATF.

ARTICLE 5 MEMBERSHIP

A. Membership shall consist of the following classifications:

1) Active Group Members: Those Amateur organizations who have athletes registered or are certified to represent them and who promote Amateur Track and Field and are entitled all the rights provided by the By-Laws of USATF. Membership may be as an Association or National team.

2) Limited Group Members: Those organizations that conduct a program in the sport of Track and Field or are composed of persons joined together in support of Track and Field or in some aspect of it i.e. event organizers.

3) Individual Members: Those members who are coaches, administrators or those persons otherwise interested in the sport of Track and Field and who are current members of USATF.

4) Registered Athlete Members: Those individuals who are currently registered as an Amateur with the Association and shall have no dues obligation other than the registration fee.

B. Eligibility for Active Group or Limited Group Membership, henceforth called Member Clubs, in the Association is open to bona fide clubs, educational institutions, or other organizations participating in amateur sports or games.

C. Qualifications for membership in the Association and the continuance therein, both Member Clubs and Individuals, remain the sole judgment of the Association.

D. Application for membership shall be on the form or via electronic media (internet) prescribed by the Association, acceptance of which binds the applicant to abide by the Bylaws of both USATF and the Association. Membership representation shall be calculated from the time dues are paid through December 31 of the same year.

E. Any violation of these Bylaws renders such member liable to suspension by the Association's Board until the next annual or special meeting and to expulsion by a two-thirds vote of the eligible voters present at the annual or special meeting.

F. Any income derived from the promotion of Track & Field by members of the Association must be used for the further promotion of amateur Track & Field, for an approved charity or for the general welfare of the organization as a whole.

G. A member organization or individual member may be held responsible for infractions of the rules of USATF and/or the Association committed by an athlete, coach, manager or other representative of such organization or individual.

ARTICLE 6 BOARD OF DIRECTORS:

The management of the affairs of the Association is delegated to a Board of Directors (referred to as "The Board" throughout these bylaws) consisting of the Officers, Standing Sport Committee Chairpersons, and Administrative Committee Chairpersons. The Standing Sport Committees must be registered members of USATF and twenty percent (20%) of the Standing Sport Committees must be registered athletes. If twenty percent (20%) of the Standing Sport Committees are not composed of registered athletes, the Board will appoint enough registered adult athletes to the committee to make up twenty percent (20%) of the total members of the committee. The Board shall act for the Association during the interval between annual meetings subject to the approval and ratification of the Association except that it cannot amend these Bylaws. The President of the Association shall serve as Chairman of the Board and shall only vote in order to break a tie. The Board shall:

- A. Admit eligible members who have properly applied and whom it deems proper.
- B. Appoint delegates to the National USATF Convention.
- C. Establish a review section.
- D. Impose and enforce penalties for violation of the Bylaws of USATF NM.
- E. Collect dues and funds and expend same.
- F. Call regular and special meetings of the Association.
- G. Review and prepare an annual budget for the Association.
- H. Review and prepare amendments to the Constitution and Bylaws of the Association.
- I. Institute, locate, conduct and manage all Association Championship events.
- J. Explain, define and interpret any provision of these or USATF Bylaws upon request of a Member.

ARTICLE 7 REPRESENTATION:

Each Member Club may appoint a representative who is in good standing in the organization to serve the Association at the annual and special meetings as is allocated in the Bylaws. The appointment must be in writing certified by the contract officer of the Member Club organization. The member may withdraw, by written notice addressed to the Secretary of the Association and signed by the contract officer or secretary of the Member Club organization. Unattached athletes shall certify prior to the start of the annual or special meeting

ARTICLE 8 ANNUAL AND SPECIAL MEETINGS:

The Annual Meeting of the Association is to be held in the 2nd quarter of the calendar year on or before July 31st. Special meetings shall be called by the President upon proper Member notification via email or physical mailing and website posting or by written request of one-third of all members of the Association.

- A. Notice of all meetings must be given by the Secretary of the Association not less than thirty (30) days prior to the meeting. The notice will contain the time, date, site and object of the meeting.
- B. In order that it will arrive at least 30 days prior to the election process, members will be informed through a mailing or newsletter or email as to where information can be found on the web page. Any notice of a meeting change must be made at least fourteen (14) days prior to the meeting. Notices will be sent to the Organization Member's delegate at the physical or email address last given to the Secretary of the Association, and shall be posted on the Association web

page and/or published in the Newsletter to serve as notification to individual members of USATFNM.

C. Order of business at all annual meetings of the Association shall be as follows.

- 1) Roll call of delegates.
- 2) Reading of Minutes of preceding Annual Meeting.
- 3) Treasurer's Report.
- 4) Report of Officers and Committees.
- 5) Unfinished Business.
- 6) New Business.
- 7) Adjournment.

D. Adhere to the current edition of Robert's Rules of Order is the general rules of order, except where they are in conflict with the provisions of these Bylaws, and in such cases these Bylaws prevail.

E. A quorum shall consist of delegates from no less than thirty (30) percent of the Member organizations.

ARTICLE 9. BOARD MEETINGS:

Board meetings will be held on a regularly established time and as needed to conduct the affairs of the Association.

A. A time will be established by the Board for regularly scheduled meetings. Notification will be given to Member organizations and Board Members at the beginning of the year as to when regularly scheduled meetings will take place via email or physical mailing and website posting.

B. Meetings, other than those regularly scheduled, require notification of the Board and may consist of a phone call three (3) days before the meeting.

C. A quorum shall consist of 1/3 of the Board. Board members may attend via electronic connection such as conference call or web meeting so long as the meeting originates at a physical location accessible to non-Board members for the duration of the meeting.

ARTICLE 10. OFFICERS:

The officers shall perform the following duties and any other duties prescribed by these Bylaws, this Association or its Board of Directors.

A. President: The President shall preside at all meetings of this Association and shall also serve as Chairman of the Board of Directors. Subject to the direction of the Board of this Association, the President shall manage and supervise the affairs of the Association.

B. Vice-President: The Vice-President shall perform such duties as shall be assigned to him/her to include acting for the President in his/her absence.

C. Treasurer: The Treasurer shall:

- 1) Keep or cause to be kept a correct and complete record of account, showing accurately at all times the financial condition of the Association.
- 2) Have charge and custody of and be responsible for all funds, notes, securities and other valuables which may come into possession of this Association.
- 3) Deposit or cause to be deposited, all funds of this Association with such depositories as the Board shall designate.
- 4) Furnish at meetings of the Board, or whenever requested, a statement of the financial condition of this Association.
- 5) Will follow and enforce the "Accounting Policies and Procedures Manual USATF NM"

- D. Secretary: The Secretary shall keep or cause to be kept all records of this Association, and all minutes of this Association and the Board, and in general shall perform all duties normally pertaining to the office of Secretary.

ARTICLE 11 ELECTIONS:

Elections for all officers and standing committee chairpersons of the Association shall be conducted by secret ballot at the Annual Meeting of the Association held in even-numbered years; such terms to commence the immediate following September 1st. Only individuals who are members of the Association and are at least 18 years of age at the start of their term of office are eligible to hold office and chair committees.

A. Elections shall be by Open Meeting Ballot.

B. The Membership Chair shall certify or cause to be certified all members who are eligible to vote. In order to vote, except for renewals from the previous year, individuals must be members in the month which ends more than one full month preceding the election. Voting members must be a member of USATF NM or a delegate to a USATF NM organization. An individual shall have only one vote regardless of the number of positions held, and there will be no voting by proxy.

C. Officers of the Association must be elected by a majority of the votes cast. Ballots will be counted by a 3-person panel, which included at least one athlete, all of whom must tally and sign the ballot.

D. Protests/Grievances may be made only after an election process is completed; they will be referred to an Association Arbitration Panel (AAP) in accordance with Regulation 14; and an election will be invalidated only if it is found that infractions that occurred during an election changed the outcome of the election.

E. Terms of office shall be of two (2) years or until his/her successor is chosen.

F. The slate of officers and standing committee chairpersons to stand for election will be prepared by a Nominating Committee with a minimum of three (3) serving. All members of the Nominating Committee are ineligible to be on the slate created and presented to the membership for voting. The nominating committee will be selected at a meeting of the board held prior to the annual meeting in even-numbered years. Nominations will be published fifteen (15) days in advance of the election, and additional nominations may come from the floor. A candidate must be a member in good standing and needs one (1) nominator and one (1) seconder who are also both members.

G. There shall be no order of succession to any office except that, in case of vacancy, the Vice President succeeds to the office of President. In the event any other officer resigns or is unable to serve, the Board shall name a successor for the unexpired portion of his or her term.

H. Any officer of this Association may be removed for good cause by a two-thirds vote of those representatives of this Association present and voting at an annual meeting or special meeting called for this purpose, and provided the requisite notice for such meeting (see Article 8) shall properly set forth on its agenda the removal vote.

I. Current employees (working within the past ninety days) shall not participate in any part of the election process (nominations or campaigning) but may, at the discretion of the Association, be permitted to vote if they are members and otherwise eligible.

J. Voters must be a minimum of age eighteen (18) on the day of the election.

ARTICLE 12 MANAGING DIRECTOR:

The paid executive of this Association shall be the Managing Director, who shall be selected by and shall serve at the direction of the Board, and who shall carry out the policies of this Association in accordance with these Bylaws. The Managing Director shall have the following duties.

- A. Supervision and appointment of staff: Supervise the paid staff of this Association including the appointment of such paid personnel as may be approved by the Board.
- B. Communications: Supervise the proper handling of the correspondence and communications with individuals and Track & Field organizations in New Mexico and other states.
- C. Execution of legal documents: Ensure that all contracts and other legal commitments of this Association are signed by the authorized officers of this Association.
- D. Ex officio membership: Serve as a non-voting member of the Board and all committees.
- E. Commitment review: Ensure that all commitments of this Association made by him/her are submitted to the appropriate officer of this Association for review and final approval or rejection prior to execution.
- F. Budgetary limitation: All major funding matters and expenditures shall be approved by the Board.
- G. Yearly report: At the annual meeting of this Association, prepare and present to this Association a report on the state of this Association and the progress of the implementation of the long-range strategic plans for this Association.
- H. Maintain an office for the Association.
- I. Act as a liaison between the Association and USATF.
- J. Other duties: Carry out other responsibilities assigned by the Board or this Association from time to time.

ARTICLE 13 DISCIPLINARY AUTHORITY:

- A. This Association shall have the authority to discipline any member, delegate, athlete, coach, manager, official, trainer, member of any committee, and any other person or entity participating in Track & Field who, by neglect or by conduct, (1) acts in a manner detrimental to the purposes of this Association or Track & Field, or (2) has violated any of the Bylaws, Operating Regulations, or Rules of Competition of USATF.
- B. A Member Club may recommend to the Board that this Association pursuant to the authority conferred by this Article and the procedures set forth in USATF Regulation 11 should discipline a member, delegate, athlete, coach, manager, official, and trainer, member of any committee or any other person or entity participating in Track & Field.

ARTICLE 14 GRIEVANCES

Any and all disciplinary and formal grievance proceedings relating to matters that arise within the boundaries of the Association including disputes between Standing Sports Committees, shall be settled through compulsory and binding arbitration submitted to the AAP Panel (see Article 15). The exception to this Article will be sexual misconduct allegations or doping violations which shall be under the jurisdiction of USATF.

ARTICLE 15 GRIEVANCE PROCEDURES:

A grievance may be any matter within the cognizance of USATF New Mexico as described in Article 14. Grievances shall be filed and administered in accordance with Article 15.

- A. Jurisdiction: This Association shall have jurisdiction over all disciplinary and formal grievance proceedings relating to matters that arise within the boundaries of the Association,

- except sexual misconduct allegations and doping violations which shall be under the jurisdiction of USATF. All penalties imposed by an Association shall be effective only within the jurisdiction of that Association.
- B. Association Arbitration Panel: The following shall apply to the appointment and conduct of the Association Arbitration Panel (AAP):
- 1) Members: The Association Arbitration Panel shall consist of three (3) USATF NM members, an athlete and 2 members at large: To be drawn at random by the Board if the need arises from a grievance. Alternates shall also be appointed as needed by the Board. Members of the AAP shall not be members of the Board.
 - 2) Appointments: The appointments shall be duly reflected in the minutes of a properly convened Board meeting.
 - 3) Terms: Terms shall be for the duration of the grievance.
 - 4) Removal: Members may be removed for good cause by majority vote of the Board. Good cause may include, but is not limited to, the following.
 - Dilatory practices: An AAP member who causes or permits delays in the hearing process; and/or

 - Failure to follow procedures: An AAP member who disregards or fails to apply the hearing procedures or other provisions set forth in the Association Bylaws, Association Regulations, USATF Rules, USATF Bylaws, and/or USATF Regulations.
- C. Grievances: A grievance may involve any matter, other than sexual misconduct and doping offenses, within the cognizance of USATF that occurs in the jurisdiction of this Association.
- 1) Grievance Complaints: A Grievance Complaint shall state the following.
 - a. Detrimental conduct: Conduct detrimental to the best interests of Athletics, USATF, USATF New Mexico has taken place or;
 - b. USATF violations: A violation of any of USATF's Bylaws or Operating Regulations and/or of a violation of any of USATF New Mexico Bylaws or Operating Regulations has occurred.
 - 2) Parties: Grievance Complaints may be filed only by and against individuals or entities which were, at the time that the conduct complained of occurred, and at the time the Complaint is filed, members, directors, or officers of USATF or otherwise subject to the jurisdiction of USATF New Mexico. A non-member, former director, or former officer of USATF New Mexico shall be subject to the jurisdiction of USATF New Mexico for the purpose of defending against a Grievance Complaint for an incident that occurred while he or she was a member, a director, or officer of USATF New Mexico or otherwise subject to the jurisdiction of USATF. A Grievance Complaint may only be filed by a person or entity affected by the issues raised in the complaint and;
 - 3) Time limit: Grievance Complaints must be filed within one (1) year from the time the complaining party knew or should have known of the act giving rise to the Complaint.
- D. Disciplinary matters: USATF New Mexico shall have the authority to discipline any member who, by neglect or by conduct, acts in a manner subject to discipline pursuant to Article 15 D. 1) a), b) and c) below:
- 1) Activities subject to discipline: USATF New Mexico may discipline any members who, by neglect or by conduct:

- a) Detrimental conduct: Acts in a manner detrimental to the purposes of USATF, USATF New Mexico, or Athletics.
 - b) USATF, IAAF, and Sports Act violations: Violates any of the Bylaws, Operating Regulations, or Competition Rules of USATF or the IAAF, or violates the Sports Act;
 - c) Eligibility violations: Violates the rules of eligibility for Athletics;
- 2) Time limit: Disciplinary proceedings must be requested within one (1) year from the time the complaining party knew or should have known of the issue giving rise to the request for a disciplinary hearing

E. Rights of the persons or entities: In all matters subject to this Regulation, all parties shall be provided with fair notice and an opportunity for a hearing prior to the adjudication or imposition of any penalty by the Association or AAP. All parties:

- 1) Representation: May be represented in any disciplinary, grievance, or Association proceeding by a person(s) who may (but need not) be an attorney:
- 2) Right to appeal: May appeal any adverse decision in accordance with this Regulation:
- 3) Attendance at hearing: May be present at any hearing; and:
- 4) Presenting and challenging evidence: Shall have the right to present evidence and witness testimony and to cross-examine witnesses testifying against him, her or it.

F. Initiation of proceedings: Formal grievances shall be initiated as follows.

- 1) Grievance complaint filing procedures:
 - Filing location: Complaints shall be filed with the Association President and Secretary. The Secretary shall forward a copy of the Complaint to each party charged in the Complaint:
 - Language: All documents filed and exchanged with respect to this Regulation shall be in English; provided, however, that an original document that is in a foreign language must be submitted along with an English translation. The party submitting the document shall bear the cost of obtaining its translation which shall be conducted by a reputable translator or translation service. In the event of a challenge to the accuracy of a translated document, the panel chairperson may direct USATF to order a translation of the document(s) in question and may allocate the cost of the translation to any party or all parties, as the panel deems appropriate:
 - Basis for the Complaint: The Complaint shall allege clearly the nature of the dispute and, where appropriate, state the specific violation of the Bylaws, Operating Procedures, Competition Rules, or Policies of USATF, USATF New Mexico, or the IAAF:
 - Facts of allegation: Factual allegations shall be separately stated in concise language with one allegation set forth in each numbered paragraph of the Complaint:
 - Signature: The Complaint shall be signed by the person filing the Complaint:
 - Filing fees: A filing fee of One Hundred U.S. Dollars (US \$100) must accompany an organization's complaint and a filing fee of Seventy-five U.S. Dollars (US \$75) must

be paid by individuals filing a Complaint. The filing fee must be in the form of a certified check or money order made payable to: USATF NM

2) Failure to comply with Complaint procedures: Complaints that fail to comply with the procedures outlined in this Regulation shall be returned to the filer with instructions explaining the deficiency. A returned Complaint may be re-filed within thirty (30) days of the initial filing. After thirty (30) days, the Complaint will be deemed abandoned:

3) Informal resolution of grievances: Upon receipt of a Grievance Complaint, the President or his/her designee shall make every effort to resolve the dispute through informal means. In disputes pertaining to a specific sport discipline, the President or his/her shall also confer with the chairperson of the sport committee for the discipline involved. All discussions related to the informal resolution of a complaint shall be confidential

4) Formal resolution: If the informal resolution of the complaint is unsatisfactory to any party, or if a party declines to pursue informal resolution, the party may request that the complaint be resolved by a formal hearing before an AAP panel within 30 days of filing of Grievance.

5) Hearing panel: When one party has indicated that the matter cannot be resolved informally, the President or his/her designee shall forward the Grievance to the AAP Panel. The arbitration panel should include at least one Active Athlete. One panel member will be selected as Chairperson with responsibilities to control and conduct the process. The arbitrators shall not be members of the Board of Directors.

G. Notice of proceedings: Within thirty (30) days of the commencement of a formal grievance all interested parties and the hearing panel shall be sent the following by the Association Secretary:

1) Documents: A copy of the complaint or other documents giving rise to the proceeding, with any attachments:

2) AAP Members and Contact: The names of the hearing panel members and the address and telephone number of the panel's chairperson:

3) Association Bylaws: A copy of the text of this Regulation of the USATF New Mexico Bylaws and any other relevant USATF Rule or Regulation; and:

4) Other relevant documents: A copy of any specifically identified document(s) related to the dispute.

H. Answer: The person(s) or entity(ies) named in a Complaint (respondent(s)) must submit a written answer to the Association Secretary within thirty (30) days after receipt of the letter notifying respondents that a proceeding has been filed ("Notice of Proceeding"). A copy of the Answer shall be forwarded by the Secretary to the complainant (the party filing the Complaint) and the AAP panel. The failure of respondent(s) to answer within thirty (30) days after the receipt of the Notice of Proceedings will be deemed a waiver by respondent of the opportunity to have a hearing or have an appeal of any adverse decision. Upon such failure, and after confirmation of the receipt of the Notice of Proceeding by all parties, the hearing panel may proceed in the absence of the respondent and may decide the matter with or without a hearing and with or without taking testimony and evidence, as it deems appropriate. If a party raises a hearing panel challenge under Regulation 15 paragraph I, the panel chair may extend the time to answer.

I. Challenge to arbitrator(s): Within fourteen (14) days following the receipt of the Notice of Proceedings any party to the hearing may challenge the seating of any AAP panel member, on the ground that the panel member may not be impartial. The panel chairperson may extend the time to answer if a panel member is challenged. Failure to bring a timely challenge against the seating of an AAP arbitrator constitutes a waiver of such challenge.

J. Hearing procedures: The following procedures apply to formal grievance, and other hearings:

1) Pre-hearing conference call: Within five (5) business days of the expiration of the arbitrator challenge the AAP panel chairperson shall conduct a pre-hearing conference by telephone conference call with all parties to discuss scheduling and procedural matters:

2) Date of Hearing: Best efforts should be used to set a convenient time and date for all participants. The AAP hearing panel shall schedule the hearing to take place within thirty (30) days of the initial pre-hearing conference. The hearing date may be delayed beyond the thirty (30) day period only upon a showing to the AAP panel that a substantial injustice would otherwise occur:

3) Location for hearing: Hearings shall be held in-person, unless good cause is shown to the AAP chairperson that holding the hearing by telephone conference call is in the best interest of the sport of Athletics:

Reason for request for telephone conference call hearing: If a party requests that the hearing be held by telephone conference call, such request shall be accompanied by a statement identifying the material reasons which the hearing panel should resolve in this venue:

Deadline for request: The telephone conference call hearing request must be submitted to the AAP chairperson within ten (10) business days of the receipt of the Notice of Proceedings. Failure to submit a telephone conference call hearing request during the above-described timeframe constitutes a waiver of the right to request a telephone conference call hearing.

4) Delays: If an interested party causes an unnecessary delay, the AAP panel may dismiss the proceeding or, at its discretion, rule against the party causing the delay. If the delay is the result of AAP panel inaction, the President or his/her designee may dismiss the panel and replace it with a new panel. If a party to the proceeding fails to appear at the hearing, then the AAP panel may make a ruling based on available information and the testimony of those present at the hearing:

5) Evidentiary rules: The rules of evidence generally accepted in administrative proceedings shall be applicable to the hearing; the formal rules of evidence shall not apply:

6) Burden of proof: The burden of proof is upon the complainant to prove by a preponderance of the evidence that conduct described in Article 13 A & B above has occurred:

7) Hearing record: An official transcript or recording is highly recommended for hearings conducted by an Association. Any party to the proceedings may retain a court reporter or other competent individual to provide a transcript or recording of the hearing at that party's own

expense. If made, such transcripts or recordings shall become the official record of the proceedings and a copy shall be provided to all parties at their own expense and:

8) Closed hearing: Hearings shall be closed to the public. Witnesses shall attend hearings only as necessary to provide testimony.

K. AAP decisions and opinions: The following shall pertain to AAP final decisions and opinions rendered in hearings and appellate proceedings:

1) Scope of decision: All AAP panel decisions shall be consistent with USATF, USATF New Mexico, and IAAF Rules and Regulations, and the Sports Act. If the implementation of any AAP panel decision and opinion would have a significant budgetary impact on USATF New Mexico, the Budget Committee chair and/or the USATF New Mexico Treasurer shall review it and report their findings to the Board within thirty (30) days of the issuance of the opinion. In such instances, the decision and opinion shall not become final and binding unless and until approved by the Board. The Board shall determine to what extent any AAP decision and opinion having a significant budgetary impact on USATF New Mexico may be implemented, in light of fiscal considerations, and may remand the matter back to the AAP panel for modification based upon budgetary directives from the Board:

2) Form of decision and opinion: The AAP decision shall state in one or two brief sentences which party the AAP arbitrators have ruled in favor of. The opinion of the AAP panel shall set forth the following:

Issue: The question(s) the AAP panel was asked to decide:

Arguments: A brief summary of the arguments made by each party:

Findings of fact: The findings of fact upon which the panel based its decision:

Citations: A citation to the applicable IAAF, USATF, USATF New Mexico, the Sports Act, or other applicable rule, bylaw or minutes, reports, guidelines, or other documents upon which the AAP panel decision is based, if any; and

Stay provision: Whether the effect of the decision shall be stayed in the event of an appeal, if appropriate:

3) Time frame: The AAP panel shall issue a decision with respect to the disciplinary, formal grievance, or other proceedings within fifteen (15) days after the conclusion of the hearing. The panel shall render a written opinion no later than thirty (30) days after the conclusion of the hearing, or after the submission of any post hearing documentation to the panel:

4) Effect of decision: All AAP panel decisions shall be effective upon the date rendered, unless otherwise stated in the decision.

L. Appeals: The decision of the arbitrators may be appealed pursuant to USATF Regulation 11-P.

ARTICLE 16 REMOVAL OF OFFICERS:

Any officer or committee chair of USATF New Mexico may be removed for good cause by a two-thirds vote of those members of USATF NM present and voting at an annual meeting or special meeting called for this purpose, and provided the requisite notice for such meeting (see Article 8) shall properly set forth the removal vote on its agenda.

ARTICLE 17 COMMITTEES:

The types of Committees of the Association shall be Administrative and Sport. There shall be both Standing and Special Committees in the Association.

A. Standing Committees of this Association shall be two (2) types: Administrative and Sports. Each Member Club may appoint one representative to each Standing Sport Committee. Standing Sport Committees of this Association shall be the same as the USATF National Standing Sport Committees and shall include, but not be limited to.

1) STANDING SPORT

- a) Men's Track & Field
- b) Women's Track & Field
- c) Men's Long Distance Running
- d) Women's Long Distance Running
- e) Men's and Women's Racewalking
- f) Master's Track and Field
- g) Master's Long Distance Running
- h) Youth Athletics
- i) Cross Country

2) STANDING ADMINISTRATIVE

- a) Budget and Audit
- b) Equipment
- c) Membership
- d) Public Relations and Media
- e) Officials

B. Special Committees: The President shall be entitled to appoint ad hoc committees of this Association with such composition, responsibilities and authority as may be approved by the Board.

C. Each Committee shall hold its annual meeting in conjunction with the Annual Meeting of this Association. When requested by two (2) or more member organizations of the Association, sport committee chairs shall be elected. When a sport chair is elected, the election shall take place at a meeting which is held separately from the general elections, either by time or location, and at a minimum, shall be advertised via email and/or website posting and/ or physical mailing to all member organizations in the Association active in the discipline. Committees shall hold such special meetings as may be called by the chair, at his or her own initiative or that of twenty percent (20%) of the membership of the committee, upon twenty (20) days written notice. The notice of a special meeting shall be in writing, setting forth the date, time, place, and purpose of the meeting, and shall be mailed or emailed to the last known address of each committee member. See Article 11 for the election process.

ARTICLE 18 MANDATORY BY-LAWS ADOPTION:

The Association shall incorporate into these Bylaws any Bylaw provisions adopted by USATF which are designated as mandatory on local boards of Track & Field by USATF provided such measures are not in conflict with the Bylaws of the Association. Such additions or amendments shall be attached to these Bylaws and be effective from the date of attachment.

ARTICLE 19 AMENDMENTS:

These Bylaws may be amended at any Annual Meeting by a two-thirds majority of individual members and member delegates present and eligible to vote, provided notice of the proposed amendment has been submitted in writing to the members of the Association at least thirty (30) days prior to the meeting via mail or email to the last known physical or email addresses of the membership.

ARTICLE 20-SAVING CLAUSE:

Failure of literal or complete compliance with provisions of the Bylaws in respect to dates and times of notice or the sending or receipt of the same, or errors in phraseology of notices of proposals, which in the judgment of the members at meetings held do not cause substantial injury to the rights of members, shall not invalidate the actions or proceedings of the members at any such meetings.

ARTICLE 21 DISSOLUTION:

Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provisions for the payment of all of the liabilities of the corporation, dispose of all the assets of the corporation exclusively for the purpose of the corporation in such a manner, or to such organizations, organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as exempt organizations under Section 501(c)3 of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue law), as the Board of Directors shall determine.